

Govt. of Goa
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**MINUTES OF THE 02nd EXECUTIVE COMMITTEE MEETING OF GOA SAMAGRA
SHIKSHA HELD ON 20.02.2020 IN THE CONFERENCE HALL, SCERT,
PORVORIM- GOA.**

The 02nd Executive Committee Meeting of Goa Samagra Shiksha was held on Thursday 20th February 2020 at 11.00a.m. in the Conference Hall of the SCERT, Porvorim- Goa, presided over by the Chairperson EC and Secretary Education, Smt. Nila Mohanan, IAS.

The following members were in attendance:

1. Secretary (Education)/Chairman E.C.
2. Director of Education
3. State Project Director, Goa Samagra Shiksha
4. Director, SCERT
5. Dy. Director Planning and Statistics and Evaluation
6. Chairman Goa Board of Secondary and higher Secondary Education
7. Dy. Director of Education, South Educational Zone
8. Dy. Director of Education, Central Educational Zone
9. Dy. Director of Education , North Educational Zone
10. Dy. Director of Education (Planning)
11. Principal, DIET
12. District Project Officer, North District
13. District Project Officer, South District
14. Shri J. R. Rebello, Ex- Chairman Goa Board of Secondary and Higher Secondary Education
15. Dr. Gopal Pradhan, SCERT
16. Dr. Sagar Mali, Asstt. Professor, Vidhya Prabodhini College of Education.

17. Shri Minanath Upadhyaye, Retired Ex- SPD
18. Shri Vilas Satarkar, Headmaster Hedgewar High School
19. Ms. Sindhu Prabhudessai, Headmistress, GHS Malcarnem
20. Shri Pandurang N. kurtikar
21. Shri Gautham Kharangate
22. Asst. Director, Directorate of Skill Development and Enterprenuership

At the outset, the Chairperson EC/Secretary (Education) welcomed and introduced herself to all the newly formed E.C members. Highlighting in brief, their crucial role in the affairs of the Society of Samagra Shiksha, especially in contributing to enhancing the quality of education in the state, and given their tenure for the following 2 years, she requested a brief introduction by each of the members. Thereafter, the agenda of the meeting as circulated in advance, was taken up for discussion and decided upon as follows:

AGENDA ITEM 1- INTRODUCTION

a) **Overview of all 3 components of Goa Samagra Shiksha-** ADE (SSA) briefed all the E.C. members on all 3 components ie SSA (Elementary Education), RMSA (Secondary Education) and TE (Teacher Education) of Goa Samagra Shiksha and its key interventions under each component.

b) **Budget Summary of Component wise approved AWP& B 2019-20 vis-a vis progress and review of interventions to date**

A brief power point presentation was made on the progress of all the activities/interventions carried out under SSA, RMSA and TE component for the year 2019-20.

- i) Under RMSA, it was observed that a total amount of Rs. 229.05 lakhs of non-recurring funds of the earlier years is lying unused blocking release of fresh funds under the non-recurring head. After a brief discussion on the matter, Secretary (Education)/Chairperson EC, directed the State Project Director, to surrender the non-recurring fund before the forthcoming PAB (Project Approval Board) meeting for the year 2020-21, as the physical units against the financial sanctions have already been surrendered to MHRD.
- ii) ADE SSA, citing the successful implementation of the RAA component under elementary section in collaboration with UNISED, suggested that the same

component under RMSA could also be replicated for Secondary Education, benefitting from the expertise they provide for the program.

Secretary Education, agreeing to the suggestion directed that Director of Education, in conjunction with RMSA officials meet up with UNISED team to seek their expertise and explore the possibility of such similar collaboration.

- iii) Responding to the reporting of progress & review of interventions under RMSA, Chairman E.C./Secretary (Education) directed that henceforth the team should clearly indicate the total amount of fund utilised against the total amount of funds received from state share and central share, while presenting the progress report under its various interventions.

AGENDA ITEM 2

ANNUAL CUM AUDIT REPORT

The Statutory Audit Report and Annual Report for the Financial year 2018-19 as presented, was duly adopted without any changes by the E.C. Members. *(Attached as Annexure A)*

AGENDA ITEM 3

Approval of Annual Work Plan and Budget 2020-21 (A Power Point Presentation).

A detailed Power point presentation of the component-wise planned proposals under all provided budget heads was made to the members of the Executive Committee. During the presentation of the draft Annual Work Plan and Budget 2020-21, the following points were raised, discussed and decided upon:-

- 1) One of the E.C. members, Shri Vilas Satarkar suggested organizing felicitation programme for teachers at the State level on similar lines of Rupantar programme of Aurobindo Society, which was assured to be looked into.
- 2) Regarding BAND competition under RMSA, it was suggested that a trainer should also be provided, to train the participating school teams for ensuring better participation of the selected school teams at Zonal and National level competitions. RMSA State

Coordinator responding to this suggestion assured the house that this provision has been factored into the budgeting details for that activity which also includes purchase and supply of band instruments and uniform.

- 3) With respect to the proposal by RMSA regarding purchase of Fire Extinguishers under the NDMA (National Disaster Management Authority) program for Secondary Education Plan, Chairperson EC instructed the Coordinator to verify the unit prices as proposed for procuring the same, and incorporate the changes if required, accordingly, into the Costing details.
- 4) With respect to the proposals referred under the INNOVATIVE head of Elementary Education Plan, Director Education, Smt. Vandana Roa, IAS, suggested that the first day of opening of the school year should be celebrated as such that it becomes a memorable event in the life of the child and the school, hence, in line with this thought, she mooted the idea that there should be a token distribution of all child entitlements like textbooks, uniforms, library material for the school, and other assistive aids and devices, whichever possible on the first day of the school year. ADE SSA, assured that these components would be absorbed into the SCHOOL PRARAMBHOTSAV programme under the Community Mobilization component of the Plan which precisely envisages such a concept, matched with corresponding funding. SSA team was directed to meet the Director in this regard and weave the needed details into the plan
- 5) The proposals under each of the components, SSA, RMSA, and TE were presented and duly approved, with above suggested modifications. (*Presentations/Costing Summary as attached in Annexure B*)

AGENDA ITEM 4

ADMINISTRATIVE MATTERS

a) Existing staff position under erstwhile SSA + RMSa, and TE

The Executive Committee adopted the current staff position of all 3 components of the Goa Samagra Shiksha as presented in ANNEXURE 4 of the Agenda .

EXISTING STAFF POSITION OF GOA SSA

| Sr. No. | Designation | Qualification | Nature of Appointment | Scales awarded as per GoG O.M dated 21.08.2013 | Sanctioned Post | In position | Vacant |
|---------|--|--|--------------------------------|--|-----------------|-------------|--------|
| 1 | State Project Director | (Group A) Office of the Cadre of D.E. or Senior Scale G.C.S. Officer | Contract/Deputation | As per Govt. norms | 1 | 1 | 0 |
| 2 | Asst. Director of Education | Cadre of Assistant Director of Education from Directorate of Education | Deputation/Working arrangement | As per Govt. norms | 1 | 1 | 0 |
| 3 | Chief Accounts Officer | Cadre of Joint Director of accounts, Directorate of Accounts | Deputation/Working arrangement | As per Govt. norms | 1 | 1 | 0 |
| 4 | District Project Officer (DPO NORTH/SOUTH) | Group A officer of the cadre of Dy. Director/Assistant . Dir or Dy. Education Officer from Directorate of Education | Deputation/Working arrangement | As per Govt. norms | 2 | 2 | 0 |
| 5 | Accounts Officer (DPO NORTH/SOUTH) | Cadre of Dy. Director of Accounts (DDA) from Directorate of Accounts | Deputation/Working arrangement | As per Govt. norms | 2 | 2 | 0 |
| 6 | Accounts Officer (SPO) | Essential -Graduate in Commerce, Desirable - 5 years working experience in any Govt. or Semi Govt. department in double entry cash book system Age: 40 yrs for fresh and up to 62 years fir retires | Contract/Deputation | 9300-34800 GP 4600 | 1 | 1 | 0 |
| 7 | State Quality Coordinator | (a) Essential : (i) P.G. degree in Arts/Science & degree in Education of recognized university or an equivalent qualification(b) Experience:a. 5 years as Head of any recognized High / Hr. Sec. Schoolb. Must have worked as Resource Person for training of teacher related to pedagogyc. Experience in conducting workshop / orientation programme for teachersd. Experience in formulating curriculum/syllabi and preparation of text books | Contract | (Retired) Consolidated Salary | 2 | 1 | 0 |

| | | | | | | | |
|----|---|---|----------|---------------------------------|---|---|---|
| | | e) Computer literate with online working experience(c) Age: 50 yrs to 62 yrs | | | | | |
| 8 | State Programme Coordinator (Com.&Mob. & CWSN)) | (a) Essential : (i) P.G. degree in Arts/Science & degree in Education or in Special Education of recognized university or an equivalent qualification (b) Experience: a. 5 years as Head of any recognized High / Hr. Sec. School b. Must have worked as Resource Person for training of teacher related to (AIE &CWSN) c. Experience in conducting workshop / orientation programme for teachers d. Should have working knowledge or liking for Out of School Children & Children with Special Needs (c) Age: 50 yrs to 62 yrs | Contract | (Retired) Consolidated Salary | 1 | 1 | 0 |
| 9 | State Programme Coordinator (OoSC) | (a) Essential: (i) P.G. degree in Arts/Science & degree in Education of recognized university or an equivalent qualification (b) Experience: a. 5 years as Head of any recognized High / Hr. Sec. School b. Must have worked as Resource Person for training of teacher c. Experience in conducting workshop / orientation programme for teachers d. Should have Social Science background (c)Age: 50 yrs to 62 yrs | Contract | (Retired) Consolidated Salary | 1 | 1 | 0 |
| 10 | Head Clerk | Essential: Graduate, Worked inGovt. Or Semi Govt. dept. in the State of Goa having minimum 5 years experience as FDC/Head Clerk or Superintendent Age: 62 years (Max) | Contract | 9300-34800 GP 4200 | 1 | 1 | 0 |

| | | | | | | | |
|-------|--------------------------------------|--|----------|-----------------------|----|----|---|
| 11. a | MIS Coordinator (SPO & DPO level) | (a) Essential: M.Sc.(Computer Science) / M.C.A./ B.E. (I.T./ Computer) /B.C.A./ B.Sc. (Computer Science) (b) Desirable: 3 years experience in software application, development, implementing of large software Project, maintaining network. (c) Age limit: 42 years | Contract | 9300-34800 GP 4200 | 04 | 04 | 0 |
| 11.b | Block MIS Coordinator | (a) Essential: M.Sc.(Computer Science) / M.C.A./ B.E. (I.T./ Computer) /B.C.A./ B.Sc. (Computer Science) (b) Desirable: 3 years experience in software application, development, implementing of large software Project, maintaining network. (c) Age limit: 42 years | Contract | 5200-20200 GP 2800 | 12 | 12 | 0 |
| 12a | SPO/DPO Accountant | (a) Essential: a) Graduate in Commerce from any recognized University. b) 2 years working in any Govt. or any Semi Govt. dept./reputed organization in accounting c) Minimum 6(six) months certificate Course or Diploma in Computer from recognized institute d) Knowledge of Konkani (b) Desirable: a) Knowledge of Tally software b) Working knowledge of maintaining accounts in double entry cash book system. (c) Age limit : 42 years | Contract | 9300-34800 GP 4200 | 03 | 03 | 0 |
| 12.b | Block Accountant | (a) Essential: a) Graduate in Commerce from any recognized University. b) 2 years working in any Govt. or any Semi Govt. dept./reputed organization in accounting c) Minimum 6(six) months certificate Course or Diploma in Computer from recognized institute d) Knowledge of Konkani (b) Desirable: a) | Contract | 5200-20200 GP 2800 | 24 | 23 | 1 |

| | | | | | | | |
|----|--|--|----------|--|----|---|----|
| | | Knowledge of Tally software b) Working knowledge of maintaining accounts in double entry cash book system. (c) Age limit : 42 years | | | | | |
| 13 | Technical Assistant -Civil (North/South) | (a) Essential: Graduate / Diploma in Civil Engineering from recognized University Knowledge of Konkani (b) Desirable: 3 years working experience as Civil Engineer Knowledge of Marathi Age limit: 40 years | Contract | 9300-34800 GP 4200 | 2 | 2 | 0 |
| 14 | Stenographer | Essential - i) Graduate with Diploma in Computer (ii) Speed of 100 w.p.m. in Short Hand & 35 words per min in typing Knowledge of Konkani Desirable: Knowledge of Marathi | Contract | 5200-20200 GP 2400 | 2 | 1(One post is proposed to be converted to DEO) | 1 |
| 15 | Data Entry Operators | Essential : H.S.S.C. with Diploma in Computer from recognized Board Institution, Knowledge of Konkani Age limit : 42 years | contract | 5200-20200 GP 1900 5200-20200 GP 1900 | 21 | 21 (Will be 22 if the above STENO post is converted to DEO) | 0 |
| 16 | Lower Division Clerk | Essential: HSSC or equivalent from recognized Board with computer knowledge Knowledge of Konkani Desirable: Knowledge of Marathi | Contract | 5200-20200 GP 1900 | 2 | 2 | 0 |
| 17 | Peon/Multitask | Essential VIIIth Pass | Contract | 4440-7440 GP 1300 | 5 | 4 | 1 |
| 18 | Block Resource Persons | (a) Essential :Post Graduate with B.Ed/M.Ed OR Graduate in Arts/Science with B.Ed. (b) Experience i) Required minimum 20 yrs teaching experience at Primary or Upper Primary level. In case such candidates are not available, candidates with experience of at least 10 years at Primary Level or | Contract | 9300-34800 GP 4200 | 57 | 40 | 17 |

| | | | | | | | |
|----|------------------------------|---|----------|-----------------------|-----|----|----|
| | | <p>5 years and above at High School / Higher Secondary Level will be considered.</p> <p>ii) He/She should have undertaken innovative work/projects in the field of education</p> <p>.iii) Should be well versed with curriculum/syllabi & text books.</p> <p>(c) Desirable) He/She should have worked as Resource Person in any of the subjects of Primary & Upper Primary level</p> <p>.ii) Computer literate with online working experience.</p> <p>(d) Age: The age limit is 60 years for fresh, below 61 years for retired candidates on the date of notification of the posts.</p> | | | | | |
| 19 | Block Resource Person (CWSN) | <p>(a) Essential ; Graduate with B.Ed (Special Education) OR M.Ed with optional subject of needs of special children</p> <p>(b) Desirable: Three years experience</p> <p>(c) Age limit: 60 years for fresh and upto 63 years for retired teachers for re-employment.</p> | Contract | 9300-34800 GP 4200 | 12 | 4 | 8 |
| 20 | Cluster Resource Person | <p>a) Essential: HSSC with D.Ed. from recognized University and 5 years teaching at Primary/Upper Primary School OR Graduate (Arts /Science) with B.Ed from recognized university with 2 years teaching experience.</p> <p>b) Desirable</p> <p>(i) He/She should have undertaken innovative work/projects in the field of education.</p> <p>(ii) Should be well versed with curriculum/syllabi & textbooks.</p> <p>(iii) Should have worked as Resource Person in any of the subjects of Primary & Upper Primary for in service training in</p> | Contract | 5200-20200 GP 2800 | 105 | 86 | 19 |

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| | | Marathi or Konkani medium. (iv) Computer literate with online working experience. c) Age: The age limit is 60 years for fresh, below 61 years for retired candidates on the date of notification of the posts. | | | | | |
|--|--|--|--|--|--|--|--|

EXISTING STAFF POSITION UNDER RMSA

RMSA/Secondary Level

| | | | | | | | |
|---|---|--|--------------------------------|-----------------------|---|---|---|
| 1 | Assistant Director, RMSA | Assistant Director of Education | Deputation/Working arrangement | As per Govt. norms | 1 | 1 | 0 |
| 2 | State Coordinator (NSQF) | | Deputation/Working arrangement | As per Govt. norms | 3 | 3 | 0 |
| 3 | MIS Coordinator | Bachelor of Computer Applications (BCA) with 2 years experience in related field Post was upgraded with the permission of EC. Age : Not exceeding 42 years and relaxable for reserved categories in accordance with instructions/orders issued by the Govt. from time to time with 2 years experience | Contract | 9300-34800 GP 4200 | 1 | 1 | 0 |
| 4 | Accountant | B.Com with knowledge of Tally ERP9. 5 years experience preferably with CA or Auditing Firms in accounting work up to Finalization of Accounts Age : Not exceeding 42 years and relaxable for reserved categories in accordance with instructions/orders issued by the Govt. from time to time with 2 years experience | Contract | 9300-34800 GP 4200 | 1 | 1 | 0 |
| 5 | Office Assistant (Proposed to be designated as LDC henceforth) | HSSC or equivalent from recognized Board with computer knowledge Knowledge of Konkani Desirable: Knowledge of Marathi. | Contract | 5200-20200 GP 1900 | 2 | 2 | 0 |

| | | | | | | | |
|--|-----------------------------------|---|--|---------------------------------|---|---|---|
| | | Knowledge of accountancy with tally preferred. Age : Not exceeding 42 years and relaxable for reserved categories in accordance with instructions/orders issued by the Govt. from time to time with 2 years experience | | | | | |
| 6 | Multitasker | Xth with 2 wheeler & 4 wheeler driving license, computer literate, knowledge of typing Age : Not exceeding 42 years and relaxable for reserved categories in accordance with instructions/orders issued by the Govt. from time to time with 2 years experience | Contract | 4440-7440 GP 1300 | 1 | 1 | 0 |
| 7 | Electrician | Xth, ITI (Electrician) with 2 years experience Age : Not exceeding 42 years and relaxable for reserved categories in accordance with instructions/orders issued by the Govt. from time to time with 2 years experience | Contract | 4440-7440 GP 1300 | 1 | 1 | 0 |
| STAFF POSITION UNDER TEACHER EDUCATION COMPONENT (SCERT + DIET) TEMPORARY | | | | | | | |
| 1 | Director | | Regular | As per Govt. norms | 1 | 1 | |
| 2 | State e Coordinator (Acad & Trg.) | | Contract/on deputation from Sec./Hr. Sec. School | As per Govt. norms | 2 | 2 | |
| 3 | U.D.C./LDC | | Contract | (Retired) Consolidated Salary | 1 | 1 | |
| 4 | Data Entry Operator | Essential : H.S.S.C. with Diploma in Computer from recognized Board Institution, Knowledge of Konkani Age limit : 42 years | Contract/Through DOIT | 5200-20200 GP 1900 | 2 | 2 | |
| DIET | | | | | | | |
| 1 | Principal | | Regular | As per Govt. norms | 1 | 1 | |
| 2 | Vice Principal | | Regular | As per Govt. norms | 1 | 1 | |

| | | | | | | | |
|---|---------------------|--|-----------------------|------------------|---|---|--|
| 3 | Data Entry Operator | Essential : H.S.S.C. with Diploma in Computer from recognized Board Institution, Knowledge of Konkani Age limit : 42 years | Contract/Through DOIT | As per ITG Norms | 2 | 2 | |
|---|---------------------|--|-----------------------|------------------|---|---|--|

b) Transfer Resolution proposed to be passed for transfer of existing corpus of staff of SSA + RMSA into the body of the Samagra Shika

E.C. approved the transfer of existing corpus of staff of SSSA + RMSA into the body of the Goa Samagra Shiksha as presented in **Annexure 4:**

Resolved that the staff mentioned under their respective component as presented above under Annexure 4, that is SSA, and RMSA stand transferred/absorbed into the corpus of the Goa Samagra Shiksha as governed by its Rules and byelaws.

c) Approving creation of new posts/changes in nomenclature and revision of pay scales' where applicable in existing posts under all 3 components, as vested in the EC as per clause 28 of the Memorandum of Association of Goa Samagra Shiksha Society.

In regard to this agenda point, one of the EC members objected to appointment of retired UDC for the clerical post as proposed under the TE (Teacher Education) component as presented in **Annexure 5** of the Agenda. After brief discussion, it was resolved that a fresher would be appointed as LDC instead, as there is dire need to open up employment opportunities for unemployed youth.

With the exception of the above, the rest of the component-wise posts proposed to be created, along with the proposed changes in nomenclature, and corresponding revisions in pay-scales as proposed in **ANNEXURE 5** of the agenda, were duly approved by EC as tabled before them and reflected below:

**CHANGES TO EXISTING POSTS (CHANGES IN
NOMENCLATURE/PAY SCALES ETC) UNDER SSA/ELEMENTARY
APPROVED BY EC:**

| Sr. No. | Current Designation | Qualification | Proposed Designation | Scales awarded as per GoG O.M dated 21.08.2013 | Sanctioned Post | In position | Vacant |
|---------|---|--|---|--|-----------------|--|--------|
| 1. | MIS Coordinator (SPO & DPO level) | (a) Essential: M.Sc.(Computer Science) / M.C.A./ B.E. (I.T./ Computer) /B.C.A./ B.Sc. (Computer Science) (b) Desirable: 3 years experience in software application, development, implementing of large software Project, maintaining network. (c) Age limit: 42 years | Technical Assistant (MIS) | 9300-34800 GP 4200 | 04 | 04 | 0 |
| 2. | Junior Engineer (North/South) (rectification in their nomenclature is proposed) | (a) Essential: Graduate / Diploma in Civil Engineering from recognized University Knowledge of Konkani (b) Desirable: 3 years working experience as Civil Engineer Knowledge of Marathi Age limit: 40 years | Technical Assistant-Civil | 9300-34800 GP 4200 | 2 | 2 | 0 |
| 3 | Stenographer | Essential - i) Graduate with Diploma in Computer (ii) Speed of 100 w.p.m. in Short Hand & 35 words per min in typing Knowledge of Konkani Desirable: Knowledge of Marathi | Conversion to DEO (with qualifications for DEO post applying) | 5200-20200 GP 2400 | 2 | 1(One post is proposed to be converted to DEO) | 1 |
| 4 | Peon/Multitasking staff/Group D employees | Essential Xth Pass (existing non Xth pass group D staff of Goa SSA who have completed more than a decade of service | Contract | 5200-20200 GP 1800 | 5 | 4 | 01 |

| | | | | | | | |
|--|--|---|--|--|--|--|--|
| | | are proposed to be covered under existing govt. circular awarding scale of Xth pass | | | | | |
|--|--|---|--|--|--|--|--|

| CHANGES PROPOSED TO EXISTING POSTS (CHANGES IN NOMENCLATURE/PAY SCALES ETC) UNDER RMSA/SECONDARY AND APPROVED BY EC | | | | | | | |
|--|----------------------------|--|--|---|------------------------|--------------------|---------------|
| Sr. No. | Current Designation | Qualification | Proposed Designation/change in nomenclature | Scales awarded as per GoG O.M dated 21.08.2013 | Sanctioned Post | In position | Vacant |
| 1 | State Coordinator (NSQF) | As currently in force | State Coordinator (Secondary Education) | As per Govt. norms | 3 | 3 | 0 |
| 2 | MIS Coordinator | Bachelor of Computer Applications (BCA) with 2 years experience in related field Post was upgraded with the permission of EC. Age : Not exceeding 42 years and relaxable for reserved categories in accordance with instructions/orders issued by the Govt. from time to time with 2 years experience | Technical Assistant (MIS) | 9300-34800 GP 4200 | 1 | 1 | 0 |
| 3 | Accountant | B.Com with knowledge of Tally ERP9. 5 years experience preferably with CA or Auditing Firms in accounting work up to Finalization of Accounts Age : Not exceeding 42 years and relaxable for reserved categories in accordance with instructions/orders issued by the Govt. from time to time with 2 years experience | SPO Accountant | 9300-34800 GP 4200 | 1 | 1 | 0 |
| 4 | Office Assistant | HSSC or equivalent from recognized Board with computer knowledge Knowledge of Konkani Desirable: Knowledge of Marathi. Knowledge of accountancy with tally preferred. Age : Not exceeding 42 years and relaxable for | LDC (with corresponding qualifications for the post in GSS applying) | 5200-20200 GP 1900 | 2 | 2 | 0 |

| | | | | | | | |
|---|-------------|---|--|-----------------------|---|---|---|
| | | reserved categories in accordance with instructions/orders issued by the Govt. from time to time with 2 years experience | | | | | |
| 5 | Multitasker | Xth with 2 wheeler & 4 wheeler driving license, computer literate, knowledge of typing Age : Not exceeding 42 years and relaxable for reserved categories in accordance with instructions/orders issued by the Govt. from time to time with 2 years experience | Equivalent to Group D employees of SSA | 5200-20200 GP 1800 | 1 | 1 | 0 |
| 7 | Electrician | Xth, ITI (Electrician) with 2 years experience Age : Not exceeding 42 years and relaxable for reserved categories in accordance with instructions/orders issued by the Govt. from time to time with 2 years experience | | | 1 | 1 | 0 |

NEW POSTS CREATED UNDER RMSA AS APPROVED BY EC:

| Sr. No. | DESIGNATION | QUALIFICATIONS | PROPOSED SALARY |
|---------|--|---|------------------------|
| 1. | DISTRICT SUPERVISORS | BBA/MBA | Rs. 30,000/- per month |
| 2. | Technical Assistant (MIS) for South District | Bachelor of Computer Applications (BCA) with 2 years experience in related field Post was upgraded with the permission of EC. Age : Not exceeding 42 years and relaxable for reserved categories in accordance with instructions/orders issued by the Govt. from time to time with 2 years experience | 9300-34800 GP 4200 |

**EXISTING STAFF UNDER TE (TEACHER EDUCATION) COMPONENT
TEMPORARILY APPOINTED AND APPROVED BY EC FOR
INDUCTION INTO NEWLY CREATED POSTS:**

| UNDER SCERT | | | | | | | |
|-------------|---------------------------------------|--|--|--|----------------------------------|-------------------------|--------|
| Sr. No. | Current Designation | Qualifications | Nature of Appointment | Scales awarded as per GoG O.M dated 21.08.2013 | Number of Posts to be sanctioned | In position (temporary) | Vacant |
| 1 | State Coordinator (Acad & Trg.) | Same as SSA norms for appointing State Coordinators | Contract/on deputation from Sec./Hr. Sec. School | Rs. 35,000 pm | 2 | 2 | 0 |
| 2. | Asst. State Coordinator (Acad & Trg.) | Same as SSA norms for appointing BRCC-GSS | Contract/on deputation from Sec./Hr. Sec. School | As applicable to BRPs | 2 | 0 | 2 |
| 3. | Technical Assistant (MIS) | a) Essential: M.Sc.(Computer Science) / M.C.A./ B.E. (I.T./ Computer) /B.C.A./ B.Sc. (Computer Science) (b) Desirable: 3 years experience in software application, development, implementing of large software Project, maintaining network. (c) Age limit: 42 years | On contract | 9300-34800 GP 4200 | 1 | 1 | 0 |
| 4 | U.D.C./LDC | | Contract | (Retired) Consolidated Salary | 1 | 1 | 0 |
| 5 | Data Entry Operator | Essential : H.S.S.C. with Diploma in Computer from recognized Board Institution, Knowledge of Konkani Age limit : 42 years | Contract/Through DOIT | 200-20200 GP 1900 | 2 | 2 | 0 |

| UNDER DIET | | | | | | | |
|------------|--|--|--|-----------------------|---|---|---|
| 1 | State Coordinator (Acad & Trg.) | Same as SSA norms for appointing State Coordinators | Contract/on deputation from Sec./Hr. Sec. School | Rs. 35,000 pm | 1 | | 1 |
| 2 | Asst. State Coordinator (Acad & Trg.) | Same as SSA norms for appointing BRCC-GSS | Contract/on deputation from Sec./Hr. Sec. School | As applicable to BRPs | 1 | 0 | 1 |
| 3 | Data Entry Operator | Essential : H.S.S.C. with Diploma in Computer from recognized Board Institution, Knowledge of Konkani Age limit : 42 years | Contract/Through DOIT | As per ITG Norms | 2 | 0 | 2 |

The above temporary staff under TE component were approved to be inducted into the above created posts, post resolution by EC approving the post creation.

d) Approving Administrative and Financial Powers in organs of GSS as per clause 28 of the Memorandum of Association of Goa Samagra Shiksha Society.

Briefing on this agenda point, ADE informed that post formation of Goa Samagra Shiksha as the new SIS (State Implementing Society) for implementing the *Integrated scheme for school education*, the financial and administrative powers as lay vested in the earlier organs of the erstwhile SSA and RMSA, subsequent to their merger, now needed to be accordingly (re)delegated into the designated organs of Goa Samagra Shiksha. Hence ADE (SSA/Elementary Education) informed that the powers proposed to be delegated (as presented in Annexure 6) were prepared as per the Financial Manual provided by MHRD and also by considering the State norms.

The delegation of powers as proposed in Annexure 6 of the agenda were accordingly approved by members of the EC, which are to be as follows:

The Executive Committee in exercise of its powers vested in clause 24 of the Memorandum of Association, delegates full powers to the concerned authorities as mentioned, required for the execution of project activities as indicated in Schedule I- Part I (Project

Activities), Part II (Construction/Renovation Activities), Part III (Administrative Powers), Part IV (Finance and Accounts) and shall have powers as respectively indicated against each in the below schedules:

| A. SCHEDULE – I Part I (Project Activities) | | | | |
|--|--|--|---|---|
| B. | | | | |
| Sr. No. | Item of Expenditure | State level procurement committee | State Project Director , Goa Samagra Shiksha | Chairman E.C., Goa Samagra Shiksha |
| 1 | 2 | 3 | 4 | 5 |
| 1. | Studies, Research and Surveys | Full Powers | - | - |
| 2. | Making of videos | Full Powers | - | - |
| 3. | Media Material | Full Powers | - | - |
| 4. | Organization of Seminars, symposia workshops, conference and camps | Full Powers | - | - |
| 5. | Various Trainings | - | Full Powers | - |
| 6. | Engaging theatre and artists and organization of related events | Full Powers | - | - |
| 7. | Purchase of Stationery | - | Full Powers | - |
| 8. | Holding of competitions of publicity and learning materials | - | Full Powers | - |
| 9. | Allowance Air Travel for experts and resource persons and officials of the project | - | - | Full Powers |
| 10. | Purchase of teaching learning material | Full Powers | - | - |
| 11. | Purchase of material for SIEMAT/TE component | Full Powers | - | - |
| 12. | Expenses involved in development of teaching learning material | - | Full Powers | - |
| 13 | Bench Mark Surveys | - | Full Powers | - |
| 14. | School mapping and micro planning | - | Full Powers | - |
| 15. | Organization of exhibitions to facilitate purchase of | Full Powers | - | - |

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|-----|---|-------------|---|---|
| | various kits like musical, sports and science | | | |
| 16. | Furniture and equipment | Full Powers | - | - |
| 17. | Procurement of workbooks and Text books | Full Powers | - | - |

B. SCHEDULE – I Part II (Construction Activities Works)

| Sr. No. | Item of Expenditure | State Level Procurement Committee | State Project Director | Chairman E.C. GSSA |
|---------|---|-----------------------------------|------------------------|--------------------|
| 1 | Expenditure on receipt and maintenance of SPD's Office/BRCs | - | Full Powers | - |
| 2 | Determination of terms of contract and assignment of work to architects/ consultants/agencies | Full Powers | - | - |
| 3 | Review/Monitoring of Progress of architect | - | Full Powers | - |
| 4 | Cancellation of contract on finding review to be unsatisfactory | - | Full Powers | - |
| 5 | Approval of building design and prototype estimates | Full Powers | - | - |
| 6 | Approval of rates other than the schedule of rates approved by the Govt. | Full Powers | - | - |

C. SCHEDULE – I Part III (Administrative Powers)

| Sr. No. | Particulars | Executive Committee | State Project Director | Chairman E.C. GSS |
|---------|--|---------------------|------------------------|-------------------|
| 1 | Creation of Posts on contract/Deputation | Full Powers | | |
| 2 | Appointment Contract/Temporarily | | | Full Powers |
| 3 | Posting and transfers | | Full Powers | |
| 4 | Leave sanction of SPD (Casual/short leave etc) | | | Full Powers |
| 5 | Leave sanction to all officers, Group C and D | | Full Powers | |
| 6. | All service matter of staff | | Full Powers | |

D. SCHEDULE – I Part – IV (Finance and Accounts)

| Sr. No. | Item of Expenditure | State Level Procurement Committee | State Project Director | Chairman E.C. GSSA |
|---------|---|-----------------------------------|------------------------|--------------------|
| 1 | Allotment of funds (District/Block)Cluster/Villag | - | Full Powers | - |

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|----|--|-------------|--|--|
| | e/School | | | |
| 2 | Advertisement charges | - | Full Powers | |
| 3 | Hiring of accommodation in Hotels, Govt. Guest House. Etc. for eminent personalities of Education GOI Officials, Consultants from TSG NIEPA, IGNOU, SSA DEP and other institutions from other States etc. in connection with attending Seminar, Workshops conducted y SSA, Goa | - | Government Accommodation/Semi Govt. Full Power | Hotels/ Private Accomodation full powers |
| 4 | Conveyance/Hiring of vehicles for visitors staff Officers etc. | - | Full Power at Government approved rates | - |
| 5 | Electricity and materials | - | Full Powers | - |
| 6 | Freight demurrage and cartage | - | Full Powers | - |
| 7 | Legal charges | - | - | Full Power |
| 8 | Repairs and Maintenance of vehicles | - | Full Powers | |
| 9 | Insurance for Vehicles, building and Equipment | - | Full Powers | - |
| 10 | Municipal rates and taxes | - | Full Powers | - |
| 11 | Telephone and Telegraphic charges | - | Full Powers | - |
| 12 | Printing, Publishing designing publication materials | - | Full Powers | |
| 13 | Hiring of Office Accommodation | - | - | Full Powers |
| 14 | Staff paid from contingencies | Full Powers | 180 days | |
| 15 | a) Purchase of office equipment including spares i.e. copies, fax, duplicator and other electronics equipments b) Electrical equipments and other stores | Full Powers | a) Rs. 50,000/- each time b) Rs. 25,000 each time | - |
| 16 | Fire extinguisher and refills | Full Powers | - | - |
| 17 | POL charges | - | Full Powers | - |

| | | | | |
|----|---|-------------|------------------------|-------------|
| 18 | Awards and rewards | - | - | Full Powers |
| 19 | Expenditure on conducting National Level and State Level Workshops, Conference and Training | - | Full Powers | - |
| 20 | Telephone/Wifi-installation and maintenance | - | Full Powers | - |
| 21 | Office Modernization and strengthening | Full Powers | Rs. 50,000/- each time | - |
| 22 | EMIS (a) Hardware (b) Software | Full Powers | Rs. 50,000/- each time | - |
| 23 | Engaging consultant/CAs | - | - | Full Powers |

e) Nomination of Members on various Committees

(i) It was decided and approved to include the below mentioned two new non-Ex-Officio E.C. members, as mandated in the Rules/Bye-laws of Goa Samagra Shiksha, as **Members of Departmental Selection Committee (DSC)** for carrying out recruitments for all vacant administrative and academics posts under all three components of Goa Samagra Shiksha, ie: SSA/Elementary Education; RMSA/Secondary Education; TE component

(a) Shri Gautham Kharangate

(b) Shri Vilas Satarkar

ii) The names of the following two non-Ex-officio E.C. members were proposed and duly approved by EC as **Members of the Grant in Aid (GIA) Committee** under Goa Samagra Shikha, Elementary Education. This committee would be responsible for granting recognition and corresponding Grant-in-aid to approved Special Training Centers under the 'Out of School' Intervention of GSS. It would also be responsible for regulating the 'CWSN' Intervention of GSS.

(a) Dr. Sagar Mali (Professor Vidhya Prabodhini College of Education)

(b) Shri J.R. Rebello (Retd. Principal and Ex-Chairman of Goa Board of Secondary and Higher Secondary Education)

(iii) The E.C. approved the constitution of a *Procurement Committee* of Goa Samagra Shiksha consisting of the following officers/officials to carry out procurement process as mandated under its Rules/Bye laws, as under:

- (a) State Project Director, Goa Samagra Shiksha
- (b) Chief Accounts Officer, Goa Samagra Shiksha
- (c) Director SCERT (incase of TE) or /ADE(SSA) or ADE (RMSA) (only one amongst the 3 depending on the Component)
- (d) Assistant Accounts Officer/Accounts Officer
- (e) State Co-ordinator- (relevant to the intervention).

f) Incorporation of new clauses in Contract/ Agreements to be carried out between GSS and its contractual employees.

(i) Grant of paid Maternity Leave of 90 days to Female Staff of GSS.

ADE(SSA) briefed the E.C. members about the decision of the Finance Department on maternity leave to the female employees.

However, the E.C. decided to seek the status from other departments and accordingly move the proposal for concurrence from the Finance Department.

(ii) Grant of 2 ½ days paid privilege leave for completion of every month of service during the contract period.

The E.C. decided to seek the status from other departments over this matter and accordingly move the proposal for the concurrence from the Finance Department.

(iii) Grant of Medical Leave of up to 15 days

The E.C. decided to seek status from other Government Departments and accordingly move the proposal on the file for approval of finance Department.

(g) Extension of annual bonus payment to block staff:

E.C. members approved the extension of annual bonus payment to all contractual staff of GSS ie. State, District and Block level contractual employees of Goa Samagra Shiksha with effect from the financial year 2020-21, subject however to availability of funds.

(h) Annual Increment of 3% in consolidated salary paid to GSS contract staff employed under retired category including VRS category staff

With regard to this proposal, Chairperson E.C./Secretary (Education) informed the house that as per General Financial Rules in force, retired employees are not entitled for annual increment in their consolidated salary. However, she pointed out that a proposal for increase in the consolidated salary paid to such staff can be considered, in view of which it was decided by EC that such a proposal be processed on file for approval.

(i) Proposal for arrears payment to GSS contract staff:

The house was informed that while proposing salaries of GSSA staff under different categories for the current financial year 2019-20, all the staff at SPO/DPO and BRCs were proposed at par (category wise) without making any difference in their monthly salaries. However PAB 2019-20 disapproved the revision of salaries of Block and cluster level and maintained their salaries as of last year 2018-19 without any changes. PAB, New Delhi had further advised that the additional funds over and above approved budget 2019-20 required for payment of salaries of staff at BRC/CRC should be borne by State Government by way of additional funds. The proposal however was declined approval due to lack of clarity over the issue. However, Secy. Education/Chairperson EC, directed SPD to move the said proposal on file after seeking clarity on the issue, and hence matter was deferred.

AGENDA Item 5: RMSA-Specific Matters

- a) The Executive Committee members accorded approval for the constitution of the 5 member committee as proposed, to conduct performance appraisals of NSQF Instructors proposed for continuation by the concerned Headmasters/ Principal are received prior to the end of the contractual period.
1. State Project Director, Goa Samagra Shiksha
 2. Asstt. Director of Education, RMSA (Secondary Education)
 3. 3 State Coordinators

However, on the suggestion of EC Member Vilas Satarkar, Mr. J. R. Rebello, member of EC, was also inducted in the above committee given his rich experience and expertise in education.

With this modification, the approved strength of the committee stands as 6 instead of 5.

It was further resolved that the above constituted 6- member committee is hereby empowered to refer the recommended cases to Chairman E.C./Secretary (Education for approval of their reappointments.

- b) Executive committee granted approval for change of Sectors from IT/ITES to Electronics and Hardware in Higher Secondary Schools and also permitted to re-allocate approved sectors at the discretion of the 6 member Screening committee. The Coordinators for NSQF were empowered by the EC to make the necessary changes as they deemed fit. The Chairperson expressed her concern at some Higher secondary Schools not opting for NSQF, approved for their schools since a lot of efforts had gone into granting approval for NSQF in the Aided schools.
- c) E.C. accorded approval for qualifications to be followed for the appointment of Instructors as specified by PSSCIVE/NSDC/SSC for requisite job roles.
- d) E.C. resolved that vacancies of Instructors accruing in the middle of academic year, which was proposed to be delegated to the concerned HM/Principal of the school till the end of that academic year, would instead be filled from the *Wait list* to be maintained by RMSA. Members of the EC agreed however, to extend the validity period of the *Wait list* from the current 6 months, to one year, to avoid academic loss resulting from such mid-term/year vacancies.

AGENDA ITEM No. 6 : SSA-SPECIFIC MATTERS

- a) The State Coordinator for CWSN, under the SSA component, Shri Suhas Thakurdessai informed the house that an amount of Rs. 3.4 lakhs had been approved under the current plan, for procuring assistive devices and TLM in 34 Resource Rooms. However, the number of schools in the State having Resource Rooms having gone up to 47 from 34, approval was sought to evenly distribute the aid to 47 schools instead of 34. At this Secretary Education pointed out that in doing so, the amounts available for disbursement would be substantially reduced which could render the aid ineffective, and hence it would be advisable to disburse the amounts to the sanctioned 34 schools

resource rooms only. EC members agreed to this proposition by Chairperson and approved restricting the aid to the sanctioned 34 resource rooms only.

- b) E.C. accorded approval to distribute the amount of Rs. 11.84 lakhs as stipend for CWSN girl child @ Rs.2000/- per year to the newly identified CWSN girls enlisted in the new ABCD formats
- c) ADE, GSS informed the house that the hearing Aids and Orthopedic assistive devices that are supplied by ALIMCO (a PSU) are often of substandard quality, especially the hearing aids which are often rendered useless and serve no purpose of ameliorating the problems of the hearing impaired. In this regard she sought permission from the EC members to write to the PAB (Project Approval Board) of MHRD to allow the state to procure the same from more reputed sources. This request was granted with the condition that other central-government approved agencies/corporations besides ALIMCO be scouted for first.
- d) Executive Committee granted approval for the activity master on page no 39 at row no. 2 to be read as "11 students" who are blind students studying in Santa Cruz High School and cater to the needs of total blind students in inclusive set up.

AGENDA ITEM 7: (AOB) Any Other Business with permission of the chair

1) Procurement of 12 xerox machines:

The proposal to procure 12 new Xerox machines from ITG (Infotech Goa) under the 'buy back scheme' for all 12 blocks to replace the old ones, by utilizing the BRC Contingency funds and partly from 'Management Costs' budget head of both DPOs (District Project Offices), was approved by the EC. The new Xerox machines approved for purchase would replace the 12 old Xerox Machines (Digital Copier with Printer) Size A3, Model No. IR 2422 L which were purchased under DGS&D rates in March 2013, at a total cost of Rs. 7,35,437/- with the cost of each machine being Rs. 61,286/- at the time of purchase.

2) Grant of 2 notional increment(s) in pay-scale for GSS contractual staff who completed 10 years and more, of service with GSS.

The proposal was to grant at least 2 notional increments to contract staff on completion of 10 contractual years of service with GSS. As the agenda note had spelt out that some of the contractual staff working with Goa Samagra Shiksha (in its erstwhile SSA component) have completed more than 12 years of service with the organization, many of who, continue working with us to date, without the normal pay and service benefits extended to regular Govt. staff. The proposal was approved by the EC members subject however, to concurrence from the Finance Department as specified in the agenda

3) Enhancing honorarium payable to non Ex-officio members for attending EC meeting.

It was proposed that remuneration payable to non Ex-officio members for attending EC meetings as well as meetings of its committees, be enhanced to Rs. 1500/- by adopting OM from Finance Department bearing number 7/28/2015-Fin-(DMU) dated 1/9/2016. The proposal was accordingly approved by the EC.

4) Fixing rate of Honorarium for Resource Persons engaged for training programmes of Goa Samagra Shiksha

EC approved enhancement in the ceiling of honorarium paid to resource persons conducting trainings, from the earlier Rs. 800 per day (decided in its 20th EC meeting held on 9/08/2012) to Rs. 1500 per day, with the earlier conditions applying. However, this would apply only to the trainings related to Elementary Education plan.

Director SCERT clarified in this regard, that with respect to training programmes conducted by SCERT under TE (Teacher Education) programme, the norms as specified in the relevant NCERT circular, have been adopted by SCERT-Goa, with due approval from Secretary Education/Chairman EC, which would continue to apply for trainings they conduct.

2/c


5) Proposal for Enhancement of salary paid to Part time Instructors from current Rs. 16,125/- per month to the Basic Pay of GPT (Govt. Primary Teacher) scale, as per 6th Pay Commission.

Speaking on this matter, Chairperson EC/Secretary Education informed the members that several representations have been received from the 54 Part-time Instructors engaged under the SSA component of Goa Samagra Shiksha appealing for salary enhancement on par with the Basic salary of Govt. Primary Teacher under the 6th Pay Commission.

As informed vide the agenda note, they were appointed since 2012-13 at a monthly salary of Rs. 15,000 per month per instructor. However, since 2018-19 onwards, PAB reduced the salary to Rs. 7000 pm, due to which the shortfall/deficit was made good by drawing funds from the state treasury.

In view of above, EC members approved the proposal for the seeking enhancement subject to approval of the Government and availability of funds.

Vote of thanks: The agenda having thus covered, the meeting was brought to a close at 3.20 pm, with the State Project Director, Smt. Neetal Amonkar proposing a vote of thanks to the chair.


(S. V. Naik)
State Project Director
Goa Samagra Shiksha